

	2023/24 Actual	2024/25 Budget	Actual 6 Dec 2024 - Net	Forecast to 31 March 2025 - Net	Difference	Draft Budget 2025/26	Comments October 2024
Receipts							
Precept	9,500.00	10,450.00	10,450.00	10,450.00	0.00	10,554.50	1% increase used for budget 24/25
Summer Event	484.43	250.00	583.25	583.25	0.00	250.00	
Winter Event	300.00		300.00	300.00			received from locality grant
Coronation/May Celebration Donation received							
Grants			10,177.58	10,177.58	0.00		EHDC £9677.58 & Caretech £500
VAT Reclaim	911.49		384.42	384.42	0.00		anticipate £2176.68 vat reclaim
TOTAL	11,195.92	10,700.00	21,510.83	11,333.25		10,804.50	
Expenditure							
Administration							
Clerk Expenses		200.00		200.00	0.00	200.00	
Office & Admin	508.32	440.00	284.33	440.00	0.00	440.00	
Payroll Service		70.00	68.88	68.88	1.12	70.00	
Audit Costs	100.00	150.00	187.25	187.25	-37.25	251.88	Herts IAS charges for Councils 24-25.pdf depends on actual expenditure of the year
Website hosting	129.99	150.00	165.99	150.00	0.00	150.00	
Insurance	458.14	460.00	527.23	527.23	-67.23	530.00	new items added September 2024 see asset register
Hall Hire	90.50	100.00	92.50	111.00	-11.00	111.00	
Training	47.00	364.00	124.00	364.00	0.00	300.00	Other than the clerk there has been minimal take up of training. Do you want to lower this amount?
Newsletter & Leaflets	419.00	330.00	280.00	330.00	0.00	429.00	I have included the printing of leaflets for 3 village events with this as they come on the same bill
Bank Charges		72.00	47.40	72.00	0.00	72.00	
Other		350.00		350.00	0.00	350.00	Do you want a contingency budget?
Events							
Summer Event	954.50	900.00	557.60	557.60	0.00	1,300.00	all event expenses come under Section 137 payments, this is calculated at 227 electors £10.81/elector, the maximum we are allowed to spend is <u>£2453.87</u> (2024-25 figures)
Winter Event	444.17	500.00	349.92	500.00	-150.08	500.00	
Spring national celebrations	168.74	500.00	641.98	641.98	0.00	500.00	
General							
Poppy Wreath	16.67	20.00		20.00	-20.00	20.00	
Kiosk Electricity	93.82	110.00		149.81	-149.81	150.00	This has not been paid and is still in contention, I have not had confirmation that the kiosk is functioning correctly yet- this figure in Net
AED (automated external defibrillator)		100.00		100.00	-100.00	100.00	Replacement pads are approx £60, we have 2 units, replacement batteries are approx £210. Is this what the Kiosk referb reserve is there for or are we expecting to referb the kiosks again?
CAB Donation (Citizens Advice)	100.00	50.00	50.00	50.00	0.00	50.00	
Isabel Hospice Donation			115.60	115.60	0.00	150.00	going forward, this is in payment for the use of the Field in Chipping. It was 30% of the takings at the door Sept 2024.
PC Assets			8,883.74	0.00	8,883.74		These were one off and paid for with the EHDC grant. Do you wish to discuss a budget for storage?
Storage of PC Assets						100.00	
Litter Picking							
Buckland Litter Pick	1,140.00	1,140.00	760.00	1,140.00	-380.00	1,140.00	
Chipping Litter Pick	1,330.00	1,140.00	760.00	1,140.00	-380.00	1,140.00	
Maintenance							
Grass Cutting	3,080.00	2,280.00	2,090.00	2,280.00	-190.00	2,280.00	I have received confirmation this is staying unchanged for 25-26
Dog Litter Bins	615.71	650.00	640.34	640.34	0.00	650.00	4 dog bins 65 times a year
Trees		200.00		0.00	0.00		Lines of responsibility under review -earmarked reserve
Bus Shelters	560.00	600.00	180.00	600.00	-420.00	360.00	£60*6
Property Repairs			103.31	103.31	0.00	250.00	This was an unexpected repair to the Mapboard in Buckland
Milestone						50.00	
Salt bin						400.00	
Salary							
Salary & PAYE	3,000.98	3,206.95	1,340.76	3,311.28	-1,970.52	3,344.39	This typically increases annually in line with NALC. 2023 - Payscale 16 £14.70/hr, 2024 Payscale 16 £15.33/hr (newly qualified keen Clerk available for £18.26/hr. £3983/yr)
Subscriptions							
HAPTC	145.86	147.00	146.84	146.84	0.00	158.13	Exact membership emailed 7/11/24 Hertfordshire Association of Parish and Town Councils
ICO	35.00	40.00	35.00	40.00	-5.00	40.00	Information Commissioners Office (GDPR)

SLCC			72.00	72.00	0.00	72.00	Society of Local Council Clerks is the professional body for local council clerks
Contingency reserve	100.00				0.00		
Technology Reserve	50.00				0.00		
Other reserves	200.00	350.00			0.00	350.00	
Earmarked reserves							
Election Reserve	600.00	600.00			0.00	600.00	
Kiosk refurb	350.00	350.00			0.00	350.00	
Friends of St Andrews Church		100.00			0.00	100.00	
Trees						200.00	
TOTAL EXPENDITURE	13,788.40	14,619.95	18,504.67	14,409.12		16,008.40	
TOTAL INCOME	11,195.92	10,700.00	21,510.83	11,333.25		10,804.50	
Spending from general Reserves	2,592.48	3,919.95	-3,006.16	3,075.87		5,203.90	
Opening bank accounts		01 April 2024	28 October 2024	31 March 2024		31 March 2025	
Unity Trust Bank		18,592.64	19,704.29	19,704.29		16,628.42	
TOTAL bank							
add projected income		10,700.00		11,333.25		10,804.50	
less projected expenditure		14,619.95		14,409.12		16,008.40	
Anticipated year end reserves		14,672.69		16,628.42		11,424.52	